

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
WORKING SESSION
OCTOBER 14, 2015
TOWN HALL
3:30 PM**

Board Members Present: Nadine A. Hawver, Chairman
David A. Smith, Jr., Clerk
Andrew G. Petersen

Others Present: Rhonda LaBombard, Town Administrator
Alicia Dulin, Assistant to Town Administrator

Chairman Hawver called the meeting to order at 3:30 pm.

Administrator LaBombard explained that she has sent all of the information regarding the school assessment mistake to Town Counsel, she stated that she has also asked Town Counsel if Sheffield will be required to have a Special Town Meeting due to the mistake.

Administrator LaBombard stated that for the back entrance of the Town Hall she would recommend going to the original plan of a covered walkway from the handicapped parking area to the back entrance. She stated that she would not recommend a covered handicapped parking area. Discussion ensued. It was the consensus of the Board to just have a covered walkway leading from the handicapped parking area to the back entrance of Town Hall.

Chairman Hawver stated that after the presentation from the Housing Commission at the Board's last meeting she thinks the Town should pursue selling the one acre parcel of land located at the corner of Berkshire School Road and Bears Den Road. Discussion ensued. It was the consensus of the Board to have Administrator LaBombard check with Town Counsel to see what the process would be for the Town to list the property.

Administrator LaBombard explained that she met with Robert Surer who has been assigned to finish the Berkshire School solar agreement. She stated that she explained to him what the Town's final offer was and stated that she would give him all of the final offer paperwork and wait to hear back from him.

Selectman Smith moved to adjourn the meeting, seconded by Selectman Petersen. The motion carried unanimously.

Chairman Hawver adjourned the meeting at 3:52 pm

Respectfully submitted:

Alicia Dulin
Assistant to the Town Administrator
No documents were reviewed at this meeting.